



Agenda

Umbakumba

LOCAL AUTHORITY ORDINARY MEETING

On

26 July 2023

EAST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a meeting of the Umbakumba Local Authority will be held at the East Arnhem Regional Council Office on Wednesday, 26 July 2023 at 10.00AM .

Dale Keehne
Chief Executive Officer

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

DIAL IN DETAILS:

Join on your computer or mobile app

[Click here to join Video Conference Meeting](#)

Or call in (audio only)

Dial into the Conference# 02 8318 0005

Meeting ID: 882 568 767#

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APOLOGIES

ITEM NUMBER 3.1
TITLE Apologies and Absence Without Notice
REFERENCE 1790111
AUTHOR Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council:

- (a) Notes the absence of <>.**
- (b) Notes the apology received from <>.**
- (c) Notes <> are absent with permission of the Local Authority.**
- (d) Determines <> are absent without permission of the Local Authority.**

ATTACHMENTS:

There are no attachments to this report.

APOLOGIES

ITEM NUMBER 3.2
TITLE Local Authority Membership
REFERENCE 1790112
AUTHOR Dale Keehne, Chief Executive Officer

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

BACKGROUND

The meeting needs to consider the membership of the Local Authority.

A Local Authority can have between 6 and 14 members, including the appointed Councillors.

GENERAL

Following are the current community members of this Local Authority:

Umbakumba

Terrence Mamarika
Judy Hunter
Anson Wurrawilya
Jennifer Yantarrnga
Phillip Mamarika
Geraint Mainyaminja
Gregory Jaragba
Mabel Mamarika
Mildred Mamarika
Rita Bara

The following Councillors are appointed by the Council as members of the Local Authority:

Umbakumba

Cr Constantine Mamarika
Cr Lionel Jaragba

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

ATTACHMENTS:

There are no attachments to this report.

CONFLICT OF INTEREST

ITEM NUMBER	4.1
TITLE	Conflict of Interest
REFERENCE	1790114
AUTHOR	Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

This report is tabled for members to declare any conflicts they have within the agenda.

BACKGROUND

The Local Government Act (Chapter 7, Part 7.2, Section 114 – Conflict of Interest) details that “A member has a conflict of interest in a question arising for decision by the audit committee, council, council committee or Local Authority if the member or an associate of the member has any of the following interests in how the question is decided:

- (a) A direct interest
- (b) An indirect financial interest
- (c) An indirect interest by close association
- (d) An indirect interest due to conflicting duties”.

GENERAL

A conflict of interest is a situation that has the potential to undermine a person’s ability to be impartial because of the possibility of a clash between the person’s self-interest and professional interest or public interest.

When this occurs the Local Authority Member should declare the interest and remove them self from the decision making process.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes no conflicts of interest declared at today’s meeting.

OR

That the Local Authority notes any conflicts of interest declared at today’s meeting.

ATTACHMENTS:

There are no attachments to this report.

PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Previous Minutes for Ratification
REFERENCE	1790115
AUTHOR	Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

BACKGROUND

In line with the Northern Territory *Local Government Act 2019* (Chapter 6, Part 6.3, Section 101- 3), The Audit Committee, Council, Council Committee or Local Authority must, at its next meeting, or next ordinary meeting, confirm the minutes (with or without amendment), including any confidential business considered at the meeting, as a correct record of the meeting.

According to the *Local Authority Guideline 1* (Part 12, Section 12.4), Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes of a previous Local Authority meeting.

GENERAL

Local Authority members need to read the unconfirmed minutes carefully before they endorse them as a true record of the previous meeting.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the minutes from the meetings of 28 September 2022 and 24 May 2023 to be true records of the meetings.

ATTACHMENTS:

- 1 Local Authority - Umbakumba 2022-09-28 [1934] Minutes.DOCX
- 2 Local Authority - Umbakumba 2023-05-24 [2071] Minutes.DOCX



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING

28 September 2022

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

ATTENDANCE

In the Chair Jennifer Yantarnga, Cr. Constantine Mamarika, Local Authority members Phillip Mamarika and Terrance Mamarika.

COUNCIL OFFICERS

Dale Keehne – CEO.

Andrew Walsh – Director Community Development.

Natasha Jackson – Acting Director Technical and Infrastructure Services.

John Harpley – Community Development Coordinator.

Minute Taker – Wendy Brook EA to the CEO.

MEETING OPENING

Chair opened the meeting at 11.01AM and welcomed all members and guests.

PRAYER

By Jennifer Yantarnga.

Apologies

3.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY:

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

185/2022 RESOLVED (Jennifer Yantarnga/Constantine Mamarika)

That Local Authority:

- (a) Notes the absence of Cr. Lionel Jaragba, Judy Hunter and Anson Wurrawilya**
- (b) Notes no apologies received.**
- (c) Notes Cr. Lionel Jaragba is absent with permission of the Local Authority.**
- (d) Determines Judy Hunter and Anson Wurrawilya are absent without permission of the Local Authority.**

Terrance Mamarika joined the meeting, the time being 11:11 AM

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

186/2022 RESOLVED (Jennifer Yantarrnga/Constantine Mamarika)

The Local Authority:

- (a) Notes the member list and calls for new members to fill up existing vacancies.**
- (b) Approves the following nominations for the Local Authority be put before Council for approval:**
 - 1. Geraint Maminyamanja.**
 - 2. Gregory Jaragba.**
 - 3. Mabel Mamarika.**
 - 4. Mildred Mamarika.**

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY:

This report is tabled for members to declare any conflicts they have within the agenda.

187/2022 RESOLVED (Phillip Mamarika/Terrance Mamarika)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY:

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

188/2022 RESOLVED (Phillip Mamarika/Terrance Mamarika)

That the Local Authority notes the minutes from the meetings of 24 November 2021, 23 March 2022 and 25 May 2022 to be true records of the meetings.

MOTION MOVE TO CONFIDENTIAL AT 11.17AM

189/2022 RESOLVED (Constantine Mamarika/Phillip Mamarika)

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

MOTION RESUME ORDINARY MEETING AT 11.22AM

190/2022 RESOLVED (Jennifer Yantarrnga/Phillip Mamarika)

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY:

The Local Authority is asked to review the range of actions and progress to complete them.

191/2022 RESOLVED (Jennifer Yantarrnga/Terrance Mamarika)

That the Local Authority notes the progress of actions from the previous meetings and requests that completed items be removed from the Action Register for the Council to endorse.

Guest Speakers

7.1 GUEST SPEAKER - MELINDA MANSELL FROM THE CENTRE FOR ABORIGINAL AND TORRES STRAIGHT ISLAND STATISTICS (AUSTRALIAN BUREAU OF STATISTICS)

Click or tap here to enter text.

192/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

The Local Authority:

- (a) Thanks the guest speaker for her presentation.
- (b) Provides its support for the National Aboriginal and Torres Strait Islander Health Survey in Umbakumba.

General Business

8.1 CEO REPORT

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

193/2022 RESOLVED (Terrance Mamarika/Constantine Mamarika)

That the Local Authority notes the CEO Report.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

MOTION BREAK FOR LUNCH AT 12:19PM

194/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

MOTION RESUME MEETING 1:10PM

195/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

**8.2 PACIFIC AUSTRALIA LABOUR MOBILITY SCHEME - TRIAL
SUMMARY**

This report is to provide information to the Elected Members of the Pacific Australia Labour Mobility (PALM) scheme from the Federal Department of Foreign Affairs Tourism & Trade (DFAT), including recommendation following consultation with East Arnhem Regional Council Local Authorities and progress the scheme to a trial phase for the East Arnhem Regional Council.

196/2022 RESOLVED (Jennifer Yantarrnga/Terrance Mamarika)

That Local Authority notes the report on the progress of the Pacific Australia Labour Mobility scheme.

**8.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

197/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

That the Local Authority notes the report.

8.4 LIBRARY SERVICES PRINCIPLES

SUMMARY

This report is to inform and seek direction from the Local Authorities on the provision and design of East Arnhem Regional Council's Library services.

198/2022 RESOLVED (Terrance Mamarika/Phillip Mamarika)

That the Local Authorities:

(a) Notes the report.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

- (b) Recommends the following be included in Library design and programming:
- a. Literacy and numeracy.
 - b. Reading and writing.
 - c. Focus on the history of the area.
 - d. Two ways learning and language.
 - e. Support on how to use online services.
- (c) Supports further consultation with the Local Authority and community on library services.

8.5 COMMUNITY DEVELOPMENT COORDINATOR REPORT

SUMMARY:

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and updates to members.

199/2022 RESOLVED (Constantine Mamarika/Terrance Mamarika)

That the Local Authority:

- (a) Notes the Community Development Coordinator Report.
- (b) Raised their concerns for the safety for the children that use the Youth Sport and Recreation hall, and request the Director of Technical and Infrastructure services to review and provide information and options to address these concerns.

8.6 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE

SUMMARY:

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

200/2022 RESOLVED (Constantine Mamarika/Jennifer Yantarrnga)

That the Local Authority:

- (a) Notes the Youth, Sport and Recreation Community update.
- (b) Makes the following recommendation:
- The Director of Community Development to review and provide information on options to address the lack of gym equipment and resources for Youth, Sport and Recreation services.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
UMBAKUMBA COUNCIL OFFICE ON WEDNESDAY, 28 SEPTEMBER 2022 AT
10.00AM

8.7 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financial expenditure plus employment statistics as of 31 August 2022 within the Local Authority area.

201/2022 RESOLVED (Phillip Mamarika/Terrance Mamarika)

That the Local Authority receives the Financial and Employment information to 31 August 2022, noting the Local Authority Project Fund acquittals.

DATE OF NEXT MEETING

23 November 2022.

QUESTIONS FROM MEMBERS

The old toilet (located on main road between Council and basketball courts), needs to be removed due to its age and not being in use, no plumbing exists. The Director of Technical and Infrastructure Services to investigate way forward.

The Director of Technical and Infrastructure Services to investigate an unsealed road for possible maintenance. The Community Development Coordinator/Municipal Services Supervisor to confirm location of road and provide photos for report next meeting.

MEETING CLOSE

The meeting terminated at 2:50PM.

This page and the preceding pages are the minutes of the Local Authority Ordinary Meeting held on Wednesday, 28 September 2022.



Mission

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Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE UMBAKUMBA LOCAL AUTHORITY PROVISIONAL ORDINARY MEETING

24 May 2023

MINUTES OF THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING
HELD ON WEDNESDAY, 24 MAY 2023 AT 10.00AM

ATTENDANCE

In the Chair Terrence Mamarika, Local Authority members, Anson Wurrawilya, Geraint Mainyaminja, Mabel Mamarika and Gregory Jaragba.

COUNCIL STAFF

Dale Keehne – CEO.

Andrew Walsh – Director Community Development.

Shane Marshall – Director Technical and Infrastructure Services (via video).

John Harpley – Community Development Coordinator.

Minute Taker – Wendy Brook Executive Assistant to the CEO.

GUESTS

Siobhan Dwyer – Government Engagement Coordinator, NIAA.

Maryanne Walley – Engagement Officer, Australian Electoral Commission.

MEETING OPENING

Chair opened the meeting at 11.15AM and welcomed all members and guests.

Apologies

3.1 APOLOGIES AND ABSENCE WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

215/2023 RESOLVED (Terrance Mamarika/Anson Wurrawilya)

That Council:

- (a) Notes the absence of Judy Hunter, Mildred Mamarika, Jennifer Yantarnga, Phillip Mamarika, Rita Bara, Cr. Constantine Mamarika and Cr. Lionel Jaragba.**
- (b) Notes the apologies received from Cr. Constantine Mamarika and Cr. Lionel Jaragba.**
- (c) Notes Rita Bara, Jennifer Yantarnga, Phillip Mamarika, Mildred Mamarika, Cr. Constantine Mamarika and Cr. Lionel Jaragba are absent with permission of the Local Authority.**
- (d) Determines Judy Hunter is absent without permission of the Local Authority.**

MINUTES OF THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING
HELD ON WEDNESDAY, 24 MAY 2023 AT 10.00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

216/2023 RESOLVED (Anson Wurrawilya/Geraint Maninyamanja)

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

217/2023 RESOLVED (Terrance Mamarika/Anson Wurrawilya)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

218/2023 RESOLVED (Mabel Mamarika/Geraint Maninyamanja)

That the Local Authority notes the minutes from the Provisional meeting of 29 March 2023, to be a true record of the meeting.

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

MINUTES OF THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING
HELD ON WEDNESDAY, 24 MAY 2023 AT 10.00AM

219/2023 RESOLVED (Anson Wurrawilya/Geraint Maninyamanja)

That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.

Guest Speakers

7.1 GUEST SPEAKERS –

Maryanne Walley – Australian Electoral Commission.

Siobhan Dwyer – Government Engagement Coordinator, NIAA.

220/2023 RESOLVED (Anson Wurrawilya/Terrance Mamarika)

The Local Authority thanks the guest speakers for their presentations.

MOTION BREAK FOR LUNCH AT 12.11PM

221/2023 RESOLVED (Geraint Maninyamanja/Gregory Jaragba)

MOTION MEETING RESUMED AT 1.02PM

222/2023 RESOLVED (Geraint Maninyamanja/Mabel Mamarika)

General Business

8.1 CEO REPORT

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

223/2023 RESOLVED (Anson Wurrawilya/Terrance Mamarika)

That the Local Authority notes the CEO Report.

MINUTES OF THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING
HELD ON WEDNESDAY, 24 MAY 2023 AT 10.00AM

**8.2 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

224/2023 RESOLVED (Anson Wurrawilya/Gregory Jaragba)

That the Local Authority notes the Technical & Infrastructure Services report.

8.3 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE.

SUMMARY

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

225/2023 RESOLVED (Anson Wurrawilya/Gregory Jaragba)

That the Local Authority notes the Youth Sport and Recreation report.

8.4 EAST ARNHAM MURAL PROJECT

SUMMARY

This report is to provide an update to the Local Authority members on the progress to date of the East Arnhem Mural Project. The report in addition seeks to confirm approval of the concept design.

226/2023 RESOLVED (Mabel Mamarika/Terrance Mamarika)

That the Local Authority:

- (a) Notes the report.**
- (b) Approves of the final concept design presented in the presentation.**

8.5 COMMUNITY OPERATIONS MANAGER / MUNICIPAL SERVICE SUPERVISOR

SUMMARY

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and updates to members.

227/2023 RESOLVED (Anson Wurrawilya/Geraint Maninyamanja)

MINUTES OF THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING
HELD ON WEDNESDAY, 24 MAY 2023 AT 10.00AM

That the Local Authority notes the Council Operations Report.

8.6 BUDGET 2023-2024

SUMMARY:

This report is to progress the Regional Plan.

228/2023 RESOLVED (Geraint Maninyamanja/Anson Wurrawilya)

The Local Authority notes the proposed draft Annual Plan.

8.7 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financials plus employment statistics as of 30 April 2023 within the Local Authority area.

229/2023 RESOLVED (Geraint Maninyamanja/Mabel Mamarika)

That the Local Authority receives the Financial and Employment information as of 30 April 2023.

QUESTIONS FROM MEMBERS

The shelter to the right of the old fisheries building is old and raises safety concerns. Community Operations Manager to take photos and send through to Director of Technical and Infrastructure Services to action.

Can fencing be installed around Sport and Recreation Hall – fencing is being installed around the front and water side, between AHAC and beach shop side. Community Operations Manager to measure remaining area to be fenced to complete fence around Sport and Recreation hall, and provide to Director of Technical and Infrastructure Services for assessment.

Local Authority members are requesting water access at the shade shelters on the beach, Director of Technical and Infrastructure Services to action.

MEETING CLOSE

The meeting terminated at 2.30PM.

MINUTES OF THE UMBAKUMBA LOCAL AUTHORITY ORDINARY MEETING
HELD ON WEDNESDAY, 24 MAY 2023 AT 10.00AM

DATE OF NEXT MEETING

26 July 2023

This page and the preceding pages are the minutes of the Local Authority Ordinary Meeting held on Wednesday, 24 May 2023.

LOCAL AUTHORITIES

ITEM NUMBER 6.1
TITLE Local Authority Action Register
REFERENCE 1790116
AUTHOR Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

The Local Authority is asked to review the range of actions and progress to complete them.

BACKGROUND

The current Local Authority Action Items List, and updates on progress to complete them, is attached.

GENERAL

The attached report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented. New actions will be added to the Action Register.

If an action is completed the Local Authority need to request for the item to be removed from the Action Register, for the Council to endorse.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.

ATTACHMENTS:

1  Local Authority Umbakumba - May 2023 .docx

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing</p> <p>25.11.2021 – A separate report on this topic will be presented by the CEO in the meeting.</p> <p>24.03.2022 – Proper consultation to take place with Community and Homelands.</p> <p>26.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with the understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>29.03.2023 – progressing</p> <p>24.05.23 – Ongoing.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Widen Cemetery Road		<p>27.05.2020 - The Director of Technical & Infrastructure Services to update when progress occurs out of consultations by the NT Government, LGANT and ALC regarding cemeteries are still to occur and be finalised - to enable action on widening the cemetery road.</p> <p>18.01.2021 - Future consultation to be held in relation to the licencing arrangements between NTG and the ALC as part of the sector wide cemetery arrangements has not happened to date.</p> <p>24.11.2021 – Ongoing. To be finalised between ALC and NTG.</p> <p>23.03.2022 - Ongoing</p> <p>25.05.2022 – Ongoing – will action some initial area works for access prior to June 30.</p> <p>20.6.2022 – Ongoing</p> <p>28.09.2022 – Licence to be finalised – ongoing</p> <p>19.10.22 Waiting on Land Council to finalise the licence.</p> <p>24/10/22 – Local Govt. representatives are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks.</p> <p>19/11/2022 – Update from the Department of Chief Minister – development Officer on the 24th of October</p> <p>My name is xxxxxx and I recently joined the Local Government Unit. I wanted to reach out and introduce myself because I will be working with Ethan on various projects related to the Burial and Cremation Act 2022, including the Groote Eylandt Cemetery Licence applications.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>We are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. Please feel free to reach out if you have any questions.</p> <hr/> <p>29.03.23 – Burial and cremations policy is up to date and approved by Council – widening the cemetery road – is to be deferred to next meeting.</p> <p>24.05.23 – Update by Director Technical and Infrastructure Services to be provided at next meeting.</p> <p>29.06.23 – Discuss with Local Authority and LAPF update at next meeting.</p>
<p>Lack of gym equipment and resources for Youth, Sport and Recreation services.</p>	<p>Director of Community Development to review and provide information on options to address the lack of gym equipment and resources for Youth, Sport and Recreation services.</p>	<p>19.10.22 Andrew to provide update at next meeting. Noting the significant amount of funds already allocated to sport and recreation equipment \$30,000 by Local Authority and Council.</p> <p>29.03.23 – Working through schedules and is currently underway.</p> <p>24.05.23 – Currently looking at resources condition, identification and allocation. Update hopefully when this is completed by next meeting or September meeting.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Old toilet near basketball court needs to be removed due to age and not in use, no plumbing exists. (Between Main road between council and basketball courts).	Technical and Infrastructure Services to investigate way forward.	19.10.22 – old legacy infrastructure to be demolished and site cleared. 19.11.2022 – this item is still to be progressed – noting that the infrastructure is well before the time of the amalgamation in 2008-2009. 29.03.2023 - Natasha will provide an update outside of this meeting. 24.05.23 – Natasha to provide update at July meeting. 29.06.23 – Shane to chase up responsibilities under tfr of 99 year lease.
Director of Technical and Infrastructure Services to investigate an unsealed road for possible maintenance.	The CDC/MSS to confirm location of road and provide photos for report next meeting.	19.10.22 To confirm road. 19.11.2022 – Awaiting Confirmation on Road to consider – if it is a road or an improvised track. 29.03.2023 – Waiting on dryer weather to check where road is located.
FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY	ACTIONS	STATUS
Safety of children that use the Youth Sport & Recreation hall.	Director of Technical and Infrastructure services to review and provide information and options to address these concerns.	19.10.22 Move to advocacy – Options for alternate facility to be re-explored as per previously directed to staff associated with Lot 158 – training centre and other storage area facility
Australian Electoral Commission Recruitment.	(a) Recommends that at least two local Anindilyakwa people, male and female, be recruited to permanent ongoing roles as Community Electoral Participation Officers (CEPO) for the Groote Archipelago, supporting the Australian Electoral Commission and Northern	29.03.23 – EA to work with AEC in providing flyers and posters to community to promote recruitment awareness. 31.03.23 – EA emailed Maryanne Walley requesting flyers and posters.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
	Territory Electoral Commission, to support increased awareness, enrolment and participation in elections, as well as the upcoming Federal Referendum on the Indigenous Voice.	24.05.23 – Maryanne Walley to send information to Andrew Walsh for distribution to Local Authorities.

COMPLETED ACTIONS:

001/2020 RESOLVED Umbakumba Future Pedestrian/Footpath Plan Community Entrance Signage Project - Umbakumba		25.05.2022 – Footpath Completed
146/2020 Questions from Members	That the Local Authority notes the members' questions about the use of the Aged Care Services in Umbakumba and asks the Director Community Development and the Regional Manager - Aged & Disability Services to provide and update to the Local Authority.	29.03.23 – Update to be provided - Action completed – Remove after April Council meeting approval. 27.04.23 – Council approved to remove Action. April Council meeting 2023.
002/2020 RESOLVED	That the Local Authority: a) Consider and advise when agreed what significant person or people to include in the series of murals. b) Requests and join Anindilyakwa Regional Local Government Authority meeting and end of year event to be held in Nhulunbuy and a biannual meeting for the Anindilyakwa Local Authorities.	12.05.2021 - Ongoing 12/10/2021 – Ongoing 30.06.2021 – Ongoing 24.11.2021 – Ongoing. Some concerns were raised by Miliyakburra and Umbakumba to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them all paintings/artworks inside. Will discuss this point with Angurugu Local Authority.

UMBAKUMBA ACTIONS

		<p>23.03.2022 – Option 1. And each local authority to provide names and possibly images of totems to be included for their community and homelands. (Reference Milyakburra agenda)</p> <p>25.05.2022 – Ongoing</p> <p>28.09.2022 – Artist to liaise with community as to what is required.</p> <p>19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p> <p>29.03.2023 – consultant working with communities currently.</p> <p>24.05.23 – Currently seeking approval for final design across the Communities.</p>
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GENERAL BUSINESS



ITEM NUMBER	8.1
TITLE	CEO Report
REFERENCE	1791884
AUTHOR	Dale Keehne, Chief Executive Officer

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

Congratulations Cr. Kaye Thurlow

I would like to congratulate Councillor Kaye Thurlow on her appointment as a Member (AM) in the General Division of the Order of Australia, in recognition of her remarkable dedication and service to the Indigenous community of East Arnhem Land.

This prestigious honour celebrates her lifelong commitment and significant contributions to the region, some of which are outlined below:

East Arnhem Regional Council:

- President, 2018-2021.
- Deputy President, 2022, 2017-2018 and 2010-2012.
- Councillor, Gumurr Marthakal Ward, since 2008.
- Former President, Latitude 12 Committee.
- Former Executive Committee Member, Local Government Association of the Northern Territory (LGANT).
- Representative Member, LGANT.
- Former Secretary, Galiwin'ku Community Advisory Board.
- Former Member, Galiwin'ku Local Reference Group.
- Member, Galiwin'ku Local Authority, current.
- Member, Galiwin'ku Housing Reference Group, current.
- Representative Member, Northern Territory Place Names Committee, current.

Shepherdson College (formerly Elcho Island Mission School):

- Principal, 2006-2007.
- Assistant Principal, 1997-2001, and 2003-2005.
- Founder, Senior Yolngu Management Team, 1999.
- Teacher, 1969-1975.

Milingimbi School:

- Principal, 1994.
- Assistant Principal, 1992-1997.
- School Librarian, 1991-1992.
- Teacher-Linguist, 1985-1988.

Education:

- Teacher, Lajamanu School (Hooker Creek School), 1983-1984.

Cultural Preservation:

- Initiated the update of Galiwin'ku community genealogical records in coordination with Galiwin'ku Community Incorporation, 2002.

Cr. Thurlow's work has made a lasting impact on the Indigenous community, and this well-deserved recognition is a testament to her unwavering dedication. East Arnhem Regional Council extends heartfelt congratulations to Councillor Kaye Thurlow for this prestigious achievement.

Kava and Alcohol Management

The Regional Executive Director of the Department of the Chief Minister and Cabinet has confirmed that ARDS, Miwatj Health and Yalu have been engaged to develop how to consult with communities and homelands on issues on the possible legal sale of kava and alcohol in the region.

The community of Ramingining may be the first community to trial and develop the consultation process. The NT Government will continue to seek confirmation of matching funds from the Australian Government for full consultation to be held across the region.

National General Assembly

The nominated delegation of Deputy President Lionel Jaragba, Councillor Bandi Wunungmurra and Local Authority Member for Galiwinku Cyril Bukulatjpi, with myself as CEO, Andrew Walsh as Director Community Development and Divyan Ahimaz, our Strategic Community Development Strategic Manager – had a very successful visit at this and the range of other meetings on the trip to Canberra from the 13 to 16 June.

The Motion Council put up for improved telecommunications was successfully passed, with a number of similar motions from other Councils. Our Council's second motion, for better and better funded Australia Post Services, was passed with full support of all 537 member Councils across Australia.

A total of 145 motions were considered and decided by the Assembly delegates, from some 280 Council submissions.

Cyril Bukulatjpi also spoke strongly to the entire National General Assembly in favour of a motion being vigorously debated by other Councils, for the active support of Councils of the yes campaign for an Indigenous Voice to Parliament. The motion was passed with a majority of approximately 3 to 2.

Council of Local Governments of Australia

For the first time in 16 years a meeting between elected the representatives from across Australia's 537 Local Governments was held with the Prime Minister, and all Ministers of the Federal Government.

A wide range of issues were raised and questions answered from a series of panels of 3 to 4 Federal Ministers, and the assembled Local Government representatives.

Special Delegation Meetings and Outcomes

A number of extra meetings were arranged to maximise the value and impact of our Council delegation to Canberra.

Governor-General of Australia

We first met with the Governor-General of Australia, the Honourable David Hurley at his Government House residence. He invited the delegation to a formal extended discussion, during which a range of important issues were discussed, and experiences shared.

This was accompanied by a tour of the Governor-General's residence and facilities, including a Traditional Owner and introduction to a ceremonial 'Yarning Circle' that has been recently established in the grounds of Government House.

Senator and Assistant Minister - Malarndirri McCarthy

Our first meeting was with our NT Senator and Assistant Minister for Indigenous Australians, Malarndirri McCarthy, her Chief of Staff and a senior representative of Minister Linda Burney. Deputy President Lionel Jaragba led our delegation in discussions of Council's formal commitment to support the Yes Campaign for an Indigenous Voice to Parliament. That included how Council will provide community level support for enrolment, awareness, the Yes Case, and participation in the Federal Referendum to be held later this year.

Our delegation also raised the need for the formal recognition of East Arnhem and other regional councils as Aboriginal Controlled Regional Governments, by the Australian and Northern Territory Governments. We agreed to a requested from the Minister to provide further information of formal resolutions of the Australian Local Government of Australia NGA and Local Government of the Northern Territory General meetings over the last two years, and other important information that supports this call for recognition.

Chief Executive Officer of the National Indigenous Advancement Agency – Jody Broun

A very positive and productive meeting was held with the CEO of the NIAA in person at the NIAA National Office, with the State Manager and Arnhem Land Regional Manager joining by videoconference.

Discussions covered key topics, including seeking restorative justice within our communities and justice reinvestment, including training and a clear pathway to jobs.

Galiwinku Local Authority Member Cyril Bukulatipi spoke of how Local Authorities are at the heart of the work of Council of engaging with each community, and government to help improve people's lives.

Significantly, in the meeting the CEO of NIAA offered to coordinate all the Secretaries of all the Federal Government Departments that are due to attend the Garma Festival in early August, to meet with Council. We committed to bring in all Councillors and a number of Local Authority Members also to meet in Nhulunbuy, to discuss a wide range of issues of importance to the people of the region.

These issues could range from effective youth justice and engagement and making the new Community Development Program (CDP) real again, to significant upgrades to road, telecommunications and much needed cyclone shelter infrastructure, to proper recognition of the role and value of Aboriginal Controlled Local and Regional Government, to help achieve real progress through Closing the Gap, Local Decision Making and, if successful the Local, Regional and National Indigenous Voice to Parliament and the Executive arms of Government.

Prime Minister, Federal Minister for Indigenous Australians and NT Member for Lingiari

Prime Minister Anthony Albanese joined Minister for Indigenous Australians Linda Burney, and the Member for Lingiari Marion Scrymgour in a significant meeting with representatives of the nine Aboriginal Controlled Regional Local Government Councils of the Northern Territory.

An extensive discussion was held on many issues of importance to Indigenous people across the regions.

This included a call to action for the creation of in-community facilities to provide effective and coordinated engagement and support of young offenders, to provide them a pathway out of incarceration, and into a healthy life, training and employment.

Cyril Bukulatjpi, Local Authority Member for the community of Galiwinku, in the Gumurr Marthakal cultural area, of East Arnhem Regional Council – spoke directly with the Prime Minister at the meeting. He asked “is the Voice going directly to the Parliament on strategic programs, projects.”

Prime Minister Albanese responded positively that “Yes, it certainly will go directly to Parliament, but also, importantly, to Executive Government....if you have a structure that can give you advice, then governments can seek that advice.”

Regional Councils Collective Support of the Yes Campaign

Following the meeting with the Prime Minister, Minister Burney and NT Member of Parliament for Lingiari, the Regional Council Mayors, Deputies, Councillors and CEOs met. It was agreed that all Regional Councils that had not yet formally considered and endorsed the Yes Campaign to the Indigenous Voice would arrange to do so in coming weeks, and come together to mark a clear public Statement of Support. Work is underway to ensure this happens.

Advocacy Meeting with the NT Chief Minister and Cabinet

The Local Government Association of the Northern Territory (LGANT) have done a very good job of arranging a meeting of all member Councils with the Chief Minister and her Cabinet of Ministers, on 21 June 2023. East Arnhem Regional Council and other councils have contributed to a list of 20 Advocacy points that have been provided to the Ministers and their government departments ahead of the meeting to consider and prepare.

I raised a number of points at the meeting on behalf of Council. These included renewed joint efforts to secure funding for a cyclone shelter / multipurpose recreation hall at Yirrkala, in community government service centres including expanded Australia Post, MVR and other essential services, and the need for the nine Aboriginal Controlled Regional Councils to be properly recognised in policy and program development through Closing the Gap, Local Decision Making, the Indigenous Voice if successful and eligibility for a range of grants we currently cannot access, as Councils are considered as ‘not Indigenous’ organisations.

I had follow up discussions with other councils on the development of a united position and action on the Yes Campaign for the Indigenous Voice. This includes each regional council gaining a formal resolution in support of the Yes Campaign, a commitment to provide practical support to make it happen. Plans are being made for a joint signing of all nine Aboriginal

Controlled Regional Local Government Councils at our Nhulunbuy Council Office in late August or early September, ahead of the Referendum.

Attached is a summary of the Local Authority Act in addition to Guideline 1 of the Act for reference.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the CEO Report.

ATTACHMENTS:

- 1 [!\[\]\(f2fdbbba686c1099e6b2b8779766e2d3_img.jpg\) guideline-1-local-authorities.pdf](#)
- 2 [!\[\]\(b3cfbfd04368a71f4c64e073908d25d7_img.jpg\) local-authorities-under-the-new-act.pdf](#)

Guideline 1: Local Authorities

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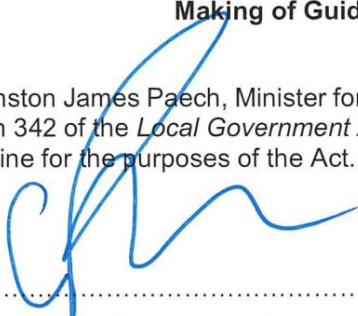
Guideline 1: Local Authorities

LOCAL GOVERNMENT GUIDELINE NO. 1

Local Government Act 2019

Making of Guideline

I, Chanston James Paech, Minister for Local Government, under section 342 of the *Local Government Act 2019*, hereby make this Guideline for the purposes of the Act.



.....
Minister for Local Government

14 / 06 / 2023

Guideline 1: Local Authorities

1 Title

- 1.1 This Guideline is titled *Guideline 1: Local Authorities*.

2 Commencement

- 2.1 This Guideline commences on 1 July 2023. All previous versions of this Guideline are revoked.

3 Definitions

For the purposes of this Guideline:

Act means the *Local Government Act 2019*.

council means a council for a region.

member means a local authority member.

provisional decision means a decision, by majority vote, made by the members at a provisional meeting (see clause 12.5).

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, at least one third of members are present and agree to hold a meeting (see clause 12.1).

4 Establishing and maintaining local authorities

- 4.1 A council must establish and maintain the local authorities for the council listed in the Schedule to this Guideline.
- 4.2 A council must determine the area for each of its local authorities.

5 Administrative support

- 5.1 The CEO (or the CEO's delegate) is responsible for ensuring that each of the council's local authorities are provided with sufficient administrative support.
- 5.2 Council staff providing administrative support to meetings may, only at the request of a member, give informed advice during a meeting.

Note for clause 5.2

Council staff may, through the chairperson, provide information of an administrative or operational nature at any time to support meeting processes.

6 Local authority members

- 6.1 A council must decide, by council resolution, the number of members for each local authority. There must be at least 6 members and a maximum of 14 members for each local authority, unless the Minister approves a different maximum number of members for a particular local authority. Different local authorities of a council may have different numbers of members.

Note for clause 6.1

Section 77 of the Act covers specific requirements for the constitution (membership) of a local authority.

- 6.2 A council may appoint a person to be a member if they have a sufficient connection to the community or communities in the local authority's area.
- 6.3 A council must keep a register, accessible on the council's website and at the council's public office, of the following information in relation to each member of a local authority:
- (a) the member's name;
 - (b) the date of appointment;

Guideline 1: Local Authorities

- (c) the local authority the member represents;
- (d) whether the member is a council member or otherwise a community member;
- (e) the date of the cessation of the member's membership (if applicable).

7 Policy for appointments and resignations

- 7.1** A council must have a policy for its local authorities that provides for the following:
- (a) the CEO calling for nominations as soon as practicable after a vacancy arises and allowing at least 21 days for nominations to be received;
 - (b) how the call for nominations is to be advertised and promoted so that residents of the local authority area know about it, know who to give a nomination to and when nominations close;
 - (c) consideration of the nominations received – which must be an item of business at the first ordinary meeting of the council after nominations close;
 - (d) the selection process and the term of appointment of the chairperson;
 - (e) the process for the resignation of a member in writing;
 - (f) how, and in what circumstances, appointment of a member may be revoked or otherwise cease.

Example for clause 7.1(f)

The policy may state that the council will consider revoking an appointment where a member is absent, without permission of the local authority, from two consecutive local authority meetings.

8 Minimum number of meetings

- 8.1** The CEO must ensure that at least 4 meetings for each local authority are held in a financial year.
- 8.2** Provisional meetings may be counted to satisfy the minimum number of meetings.

9 Meeting rules

- 9.1** Members of each local authority must appoint the chairperson of the local authority for a specified period.
- 9.2** If a member is unable to attend a meeting, the member cannot send a proxy or substitute to attend the meeting in the place of the member.

10 Local authority payments

- 10.1** Council members and council staff are not eligible to a local authority payment in relation to attending local authority meetings or provisional meetings.
- 10.2** Eligible members of local authorities are entitled to the respective local authority payment for each local authority meeting or provisional meeting they attend, as determined by the Remuneration Tribunal.

To access the Remuneration Tribunal's Determination of Allowances for Members of Local Government Authorities, visit cmc.nt.gov.au.

11 Local authority meetings

- 11.1** The agenda for local authority meetings must be prepared in consultation with the chairperson of the local authority and include the following:
- (a) any declarations of conflicts of interest by members;
 - (b) items requested by members;
 - (c) any reports on service delivery issues in the local authority area;

Guideline 1: Local Authorities

- (d) any responses from the council to matters raised at a previous local authority meeting or provisional meeting;
 - (e) a written report from the CEO (or the CEO's delegate) on current council services in the local authority area;
 - (f) after a council meeting that has considered local authority projects – a written report from the CEO (or the CEO's delegate) on what projects have been approved or the reasons why projects have not been approved;
 - (g) a current financial report for the local authority area (see clause 14.1);
 - (h) visitor presentations;
 - (i) any relevant petitions affecting the local authority area;
 - (j) general business.
- 11.2** Once in each financial year, a local authority agenda must include a review of:
- (a) the council's annual report for the previous financial year; and
 - (b) the council's proposed regional plan for the next financial year; and
 - (c) the council's budget for proposed projects for the local authority area for the next financial year; and
 - (d) any relevant community plan of the council or local authority.
- 11.3** A local authority can confirm the minutes of a provisional meeting. Confirmation of the minutes does not amount to ratification under clause 11.5.

Note for clause 11.3

A local authority must, at its next meeting, confirm the minutes (with or without amendment) as a correct record of the meeting (see section 101(3) of the Act).

- 11.4** The minutes of a local authority meeting must number, date and reference each decision in such a way to identify it as a decision of the local authority (as opposed to a provisional decision – see clause 12.6).
- 11.5** A local authority can ratify a provisional decision at a subsequent local authority meeting, and if it chooses to do so, it becomes a decision of the local authority.

Notes for clause 11

- 1 Section 97(3) of the Act requires that notice convening a local authority meeting, which includes the agenda, must be publicly available on the council's website and at the council's public office.*
- 2 Section 102(2) of the Act requires that a copy of local authority minutes must be publicly available on the council's website and at the council's public office within 10 business days after the date of the meeting.*

12 Provisional meetings

- 12.1** If there is no quorum for a local authority meeting, but one third of total members are present, the members who are present may hold a **provisional meeting**.
- Example for clause 12.1*
- If there are 9 total members of a local authority and 6 members are unable to attend, the 3 members who are present may agree to hold a provisional meeting.*
- 12.2** A provisional meeting does not have the powers or functions that the council may have delegated to the local authority.
- 12.3** During a provisional meeting, all agenda items may be discussed. Minutes must be taken and the minutes must clearly state that it was a provisional meeting.
- 12.4** Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes

Guideline 1: Local Authorities

of a previous local authority meeting.

- 12.5 Members at a provisional meeting may, by majority vote, make recommendations to the council, provided any such recommendations are qualified as being a decision of the members at a provisional meeting (**provisional decision**).
- 12.6 The minutes of a provisional meeting must number, date and reference each decision in such a way to identify it as a provisional decision.
- 12.7 A copy of the minutes from provisional meetings must, within 10 business days after the date of the meeting, be available to the public on the council's website and at the council's public office.

13 Consideration of minutes

- 13.1 Minutes from provisional meetings (whether unconfirmed or confirmed) must be tabled at the next ordinary meeting of the council and included in the agenda.

Note for clause 13.1

Sections 101(4) and 101(5) of the Act have an equivalent requirement for local authority meetings.

- 13.2 Any items for attention raised in the minutes of a local authority meeting or provisional meeting must be considered by the council at the next ordinary meeting.
- 13.3 The council's response to the minutes from provisional meetings must be recorded in the minutes of the meeting of the council.

Note for clause 13.3

Section 101(5) of the Act has an equivalent requirement for local authority meetings.

14 Reporting

- 14.1 For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.
- 14.2 The council must report back to the local authority on its response to the provisional meeting minutes (see clause 13.3).
- 14.3 It is best practice for a council to reference local authority decision numbers or provisional decision numbers (as the case requires) in the council's regional plan and annual report in relation to local authority priorities, projects and activities.

Note for clause 14.3

Refer to sections 34(1)(c) and 291(1)(b)(iii) of the Act for relevant legislative requirements.

Guideline 1: Local Authorities

Schedule

Local authorities to be established and maintained by councils:

Barkly Regional Council:

1. Ali Curung
2. Alupurrurulam
3. Ampilatwatja
4. Arlparra
5. Elliott
6. Tennant Creek
7. Wutunugurra (Epenarra)

Central Desert Regional Council:

8. Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree)
9. Atitjere
10. Engawala
11. Lajamanu
12. Laramba
13. Nyirripi
14. Willowra
15. Yuelamu
16. Yuendumu

East Arnhem Regional Council:

17. Angurugu
18. Galiwin'ku
19. Gapuwiyak
20. Gunyangara
21. Milingimbi
22. Milyakburra
23. Ramingining
24. Umbakumba
25. Yirrkala

MacDonnell Regional Council:

26. Amoonguna
27. Areyonga
28. Finke (Aputula)
29. Haasts Bluff (Ikuntji)
30. Hermannsburg (Ntaria)
31. Imanpa
32. Kaltukatjara (Docker River)
33. Kintore (Walungurru)
34. Mt Liebig (Amundurrngu)
35. Papunya
36. Santa Teresa (Ltyentye Apurte)
37. Titjikala
38. Wallace Rockhole

Roper Gulf Regional Council:

39. Barunga
40. Beswick (Wugularr)
41. Borroloola
42. Bulman
43. Jilkminggan
44. Manyallaluk (Eva Valley)
45. Mataranka
46. Minyerri (Hodgson Downs)
47. Ngukurr
48. Numbulwar
49. Robinson River
50. Urapunga

Tiwi Islands Regional Council:

51. Milikapiti
52. Pirlangimpi
53. Wurrumiyanga (Nguui)

Victoria Daly Regional Council:

54. Amanbidji
55. Bulla
56. Kalkaringi / Dagaragu
57. Nauiyu (Daly River)
58. Pine Creek
59. Timber Creek
60. Yarralin / Pigeon Hole

West Arnhem Regional Council:

61. Gunbalanya (Oenpelli)
62. Maningrida
63. Minjilang
64. Warruwi

West Daly Regional Council:

65. Nganmarriyanga
66. Peppimenarti
67. Wadeye

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Resource No. 17

Local Authorities under the new Act

Summary

Local authorities play a vital role in the community by working with councils and ensuring that community interests are considered in council's decision making. The aim of local authorities is to foster positive and constructive working relationships between council and community members.

Community members have the opportunity to raise matters to the local authority – this provides a local forum for the community to have their say and for their voice to be heard.

Some of the key roles of local authorities are to:

- represent the interests of the community or communities within the local authority area to inform and make recommendations to council;
- work with council to provide and develop local projects; and
- exercise powers that are delegated to the local authority by the council.

The *Local Government Act 2019* (the Act), which commenced on 1 July 2021, includes changes for local authorities that identify the key functions and relationships between a council for a region and its local authorities.

The Act has new regulations and guidelines. The regulations are the *Local Government (General) Regulations 2021* and *Local Government (Electoral) Regulations 2021*. The guideline relating to local authorities is called 'Guideline 1: Local Authorities'.

Acts are laws that provide broad legal principles. Regulations are laws that provide specific details for an Act. The General Regulations cover, in relation to local authorities:

- public access to meetings;
- meeting minutes; and
- access to records (e.g. minutes).

Guidelines are rules and standards made by the Minister for Local Government. Guideline 1 is important as it has a list of all the local authorities in the Northern Territory (see the Schedule). Guideline 1 also creates rules, local authority processes, and how provisional meetings are to operate – as well as what a council must do in terms of reporting to a local authority.

Some of the topics Guideline 1 deals with include:

- appointments and resignations;
- sitting fees; and
- local authority meetings and provisional meetings.

Important rules about local authorities

There are some important rules to remember about local authorities. For extracts of relevant sections in the Act, please refer to **Resource No. 18 – Local Authorities**.

- The Act requires a council to appoint **at least 1 council member** (for the ward) to be a local authority member for each of its local authorities. **There is no limit to the number of council members (for that ward) who can be appointed to a local authority** (see section 77 of the Act).
- The Act requires a council to **seek advice and recommendations from its local authorities** in relation to the council's budget, priorities for expenditure, service delivery, regional plans, strategic directions, and funding (see section 81 of the Act).
- The Act requires a council to **include in their annual report the activities of its local authorities** for the relevant financial year, such as any local authority projects (see section 291(1) of the Act).
- Guideline 1 requires a council to keep an **up-to-date register of its local authority members** and make this available on the council's website and at the council's public office. This allows community members to know who are their local authority members (see clause 6.3).
- Guideline 1 requires the council to provide, at each local authority meeting (or provisional meeting), a **financial report of the actual results against the latest approved budget for a local authority area**. This financial report must also be listed as part of the local authority's agenda items (see clauses 11.1(g) and 14.1).

Questions and Answers

1. What is a 'quorum'?

A quorum is a way of saying that there are enough members present to have a meeting. In the Act, a quorum is reached when a majority of members are present. For example, if there are 9 total members of the local authority, there must be at least 5 members present.

The 'total members' means the number of local authority members appointed by the council to that local authority (and who have not resigned or otherwise ceased to be a member).

2. What is a 'provisional meeting'?

If there is no quorum, the members who are present may agree to hold a meeting if there is at least one third of the total members present. For example, if there are 9 total members of the local authority, there must be at least 3 members present to hold a provisional meeting.

A provisional meeting allows the members who are present to discuss all agenda items. The meeting must clearly identify in the minutes that it was a provisional meeting.

Minimum numbers of members present to hold a provisional meeting

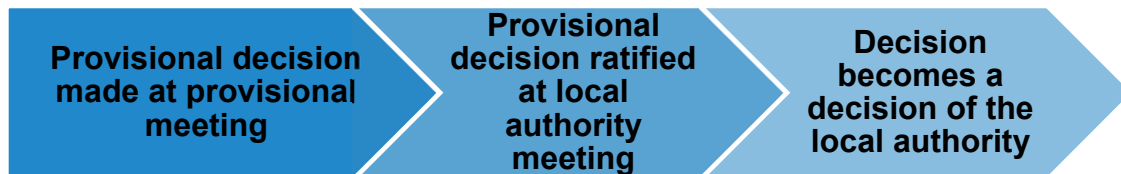
6 members total = 2 members	10 - 12 members total = 4 members
7 – 9 members total = 3 members	13 – 14 members total = 5 members

Local Authorities under the new Act

3. What is a provisional decision?

A provisional decision is a decision made by members at a provisional meeting. However, it must be clearly identified that this decision of a provisional meeting, rather than a local authority decision.

A local authority meeting (where quorum has been reached) can choose to ratify ('approve') a provisional decision – this decision then becomes a decision of the local authority:

**4. Who is eligible to be a local authority member?**

There is a requirement that at least 1 council member be appointed to each local authority. The council member who is appointed must be a member for the ward where the local authority is located. Additionally, members of the community within a local authority area are eligible.

5. Is there a required number of local authority meetings?

Yes, there must be a minimum of 4 local authority meetings held in a financial year. Provisional meetings may be counted to reach this required number of meetings.

6. Can local authorities have a rotating chairperson?

In Guideline 1, councils need to have a policy for local authorities that includes determining the term of the chairperson. If the local authority wants to have different chairpersons throughout the year, it will need to make a decision to appoint each chairperson (and the term of the chairperson) in accordance with the council's policy.

7. How does a local authority raise community issues to the council?

Local authority members need to work closely with the community to gather feedback and understand issues that affect their community. Members of the community can talk with their local authority member, who then may raise those issues during discussions at local authority meetings. The local authority may then decide to provide advice or recommendations to the council.

For example, if a community wishes to start a new recycling program – this can be raised with the local authority who could make a decision to recommend a recycling project to the council.

8. How do local authorities work with the council?

Some of the ways that local authorities work with the council include:

- taking the views of local communities back to the council and acting as advocates;
- contributing to the development of the council's regional plan;

Local Authorities under the new Act

- making recommendations to the council in relation to council's service delivery.

Please refer to sections 78 and 81 of the Act for more information.

9. Do local authorities have decision-making powers?

A council may delegate specific decision-making powers to a local authority. Generally, local authorities provide advice and recommendations on issues affecting the local authority area to the council.

Please note, while local authorities may have powers delegated to it by the council, these powers cannot be exercised at a provisional meeting.

10. What is the role of Council when it has delegated its powers to a local authority?

Where a council has delegated its decision-making power to a local authority, the authority would make the decision on the delegated matter. Council may note the decision made by the local authority.

Please note that the Council can withdraw its delegation of power to a local authority at any time.

11. Do local authority members receive an allowance?

Local authority members (who are not council members) are entitled to a sitting fee for being a local authority member. Council members may be entitled to an extra allowance for attending local authority meetings, in accordance with council's policy. Please refer to Guideline 1.

12. How will residents of a community know who is a local authority member?

The council must keep an up-to-date register (list) of the local authority members for each local authority. This register must be available on council's website and at the council's public office.

13. Does the council have to provide any reports to the local authority?

There are 2 main reporting requirements for a council:

1. **Financial reports** – the council must provide the local authority with a current financial report of actual results against the latest approved budget for the local authority area.
2. **Response to meeting minutes** – council must provide a response to the meeting minutes of a local authority meeting (or provisional meeting).

14. Can a local authority member have a conflict of interest?

Yes, conflict of interests provisions apply to local authority members. Local authority members must declare any conflict of interests at a local authority meeting or to the council CEO. If a local authority member has a conflict of interest, they cannot participate and must leave the room while the matter is being discussed or decided. *Please refer to sections 114 and 115 of the Act.*

15. Are local authority meetings open to the public?

Generally, local authority meetings are open to the public and any interested party can attend. Minutes and agendas of a local authority meeting also need to be publically available on the council's website. However, a local authority meeting may be closed from the public if a local authority is considering confidential business.

16. Do I need to resign as a local authority member if I am a candidate for a local government election?

A local member who wishes to run for a local government election does not need to resign.

17. Do I need to resign as a local authority member if I am a candidate for a Legislative Assembly (Territory) election?

If a local authority member wishes to run for a Legislative Assembly election, they will need to resign in writing from being a local authority member before they 'nominate' as a candidate.

For example, a local authority member could announce that they are going to nominate as a candidate and still remain on the local authority. However, they ***must resign from the local authority before they lodge their nomination form*** with the Electoral Commission.

18. How do I resign if I am a local authority member?

If a local authority member wishes to resign, they must resign, in writing, in accordance with the process set out for resigning in the Council policy for local authorities.

GENERAL BUSINESS

ITEM NUMBER	8.2
TITLE	Technical and Infrastructure Program and Capital Project Updates
REFERENCE	1794570
AUTHOR	Shane Marshall, Director Technical & Infrastructure Services

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

BACKGROUND

As part of the annual plan, there were a range of tabled projects and initiatives subsequently approved by the Local Authorities and Council for the current financial year.

Each meeting will have updates associated with the annual plan actions, in addition to the reporting of any new initiatives or business arising for the community.

The information below covers actions associated with the below services:

- 108 – Veterinary and Animal Control Services
- 112 – Support Fleet and Workshop Services
- 116 – Lighting for Public Safety.
- 118 – Local Road Maintenance & Traffic Management.
- 119 – Local Road Upgrade and Construction.
- 122 – Building Infrastructure Services.
- 129 – Waste and Environmental Services.
- 169 – MS/Public Works & Infrastructure Services

GENERAL

Service Profile:	<u>108 - Core – Veterinary and Animal Control Services</u>
Business Unit:	Veterinary and Animal Control

Action ID:

2.3.10.12 Provide program outcome statistics to Local Authority and Council meetings.

Community: Umbakumba

Reporting month/period: May-June 2023

Overall comments:

- Weekly visits to Umbakumba (Thursday)
- Parasite rounds conducted – all lots visited. Below average response – possibly due to Sorry business
- Consultations – dog fight wounds, worm burdens
- Several owners seeking euthanasia for their pets for convenience and replacing them with puppies/kittens

- Several families declining de-sexing because the animal is owned by the child and the child wants more puppies/kittens
- Overall difficulties generating interest for de-sexing procedures
- Visit from final year JCU student Cameron MacPherson – numerous de-sexing procedures conducted

Service Delivery Table:

AMP Delivery: {Community name}	This period of reporting	Calendar Year to date	Last year's Annual delivery
Dogs De-sexed	Umbakumba: 5	Umbakumba: 13	Umbakumba: 15
Cats De-sexed	Umbakumba: 2	Umbakumba: 4	Umbakumba: 0
Community consultations	Umbakumba: 7	Umbakumba: 10	Umbakumba: 28
EARC Veterinary Cabinet medication dispensed			No data
Minor procedures/other surgeries	Umbakumba: 0	Umbakumba: 1	No data
Parasite Treatments (other)	Umbakumba: 36	Umbakumba: 86	Umbakumba: 106
Euthanasia	Umbakumba: 1	Umbakumba: 3	No data
TOTAL Engagements	51	117	149

Community Education Activities: Not Applicable.

Staff training:

- AMRRIC/EARC/Miwatj One Health conference held in Gove – Dr. Lauren Clark attended
- Aimed to build One Health collaborations between animal, human and environmental health workers in East Arnhem
- Training provided regarding new referral system to be implemented
- Dr. Madeleine Kelso provided Vet cabinet training to COM and Office administration staff across Groote communities during her visit in June

Additional Collaborations/Stakeholder Engagements:

- Dr Madeleine Kelso (Veterinarian/Animal Control Manager) visited the region during the week of the 13 June for Stakeholder meetings and training with staff. Meetings included:
- GEMCO: Dr. Maddy discussed the ongoing arrangement with GEMCO and if both parties were happy moving forward with the arrangement to continue providing an emergency veterinary service when available to the region through Katherine Vet Care.
- ALC: Dr. Maddy met with ALC to discuss the ongoing collaboration with a plan to formalise the agreement with an official written agreement. ALC reaffirmed their commitment to assisting EARC with a contribution to the Animal Management Program.

- ALC Land and Sea Rangers: Dr. Maddy met with the team to discuss our ongoing commitment to controlling the cat populations in the Groote region and where we can collaborate during the next FY together. There is a planned census and targeted cat de-sexing event with the ALC rangers in the second half of the year. We also discussed collaborating on education together in the schools.

Concerns:

- Dangerous dog with multiple complaints “Pretty Girl” – I have spoken to the owner who declines de-sexing the dog as the dog is owned by her six year old daughter who wants more puppies.
- Dangerous dog complaint “Wawak” who is owned by a service provider. Wawak has bitten an Aged Care staff member in the past, most recently he escaped the yard and bit a Night Patrol staff member. I have spoken to the owner who stated that the gate was accidentally left open and will ensure it doesn’t happen again.



Service Profile: [116 - Core - Lighting for Public Safety](#)

Business Unit: Transport Infrastructure

Action ID:

4.2.6.8 Manage, maintain and upgrade streetlights in Angurugu Umbakumba, Milyakburra.

Audits have been undertaken on a range of lighting within the communities via the Konect Inspection software by the Municipal/Public Works team.

As part of the ongoing improvement in this area, monthly inspection audits and reporting will form part of the Public Works/Municipal Services work plan, with an order based on the lighting replacement requirements actioned every three months to avoid supply delays.



Ongoing

Service Profile:	<u>122 - Support – Building and Infrastructure Services</u>
Business Unit:	Technical and Infrastructure

Action ID

1.4.2.1	Provide relevant Program / Project updates to every Local Authority Community meeting as required.
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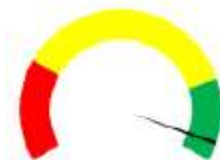
4.3.14.2	Conduct minor and capital upgrades to various council controlled buildings throughout the region, in line with the allocated budget and completion time lines per community.
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Lot 229 Umbakumba (Aged Care) – Door Refurbishment Works

- Works include the replacement of several doors within the Umbakumba Aged Care building following a recent inspection report provide by the Northern Territory Fire and Rescue Service.

New doors will be metal clad to improve security, and will include complaint hardware for emergency egress and disabled access.

- Works have been completed by Hawkins and Clements. Defects have been issued for the contractor to complete.



Works 95% complete.

Door	Door 1	Door 2	Door 3	Door 4	Door 5
Location	ALC Main Entry	ALC Staff Entry	Aged Care Entry - Kitchen	Aged Care Secondary Exit	Aged Care Screen
Photo Reference					
Description	<ul style="list-style-type: none"> Replace locking barrels to existing CrimSafe Screens Demolish two door leafs Install new door leafs and hardware 	<ul style="list-style-type: none"> Demolish door leaf Install new door leaf and hardware 	<ul style="list-style-type: none"> Demolish door leaf and screen Provide new door leaf and hardware Provide new CrimSafe Screen 	<ul style="list-style-type: none"> Demolish door leaf and screen Provide new door leaf and hardware 	<ul style="list-style-type: none"> Remove weld mesh to existing gate Install new weld mesh to existing gate frame Provide new gate hardware

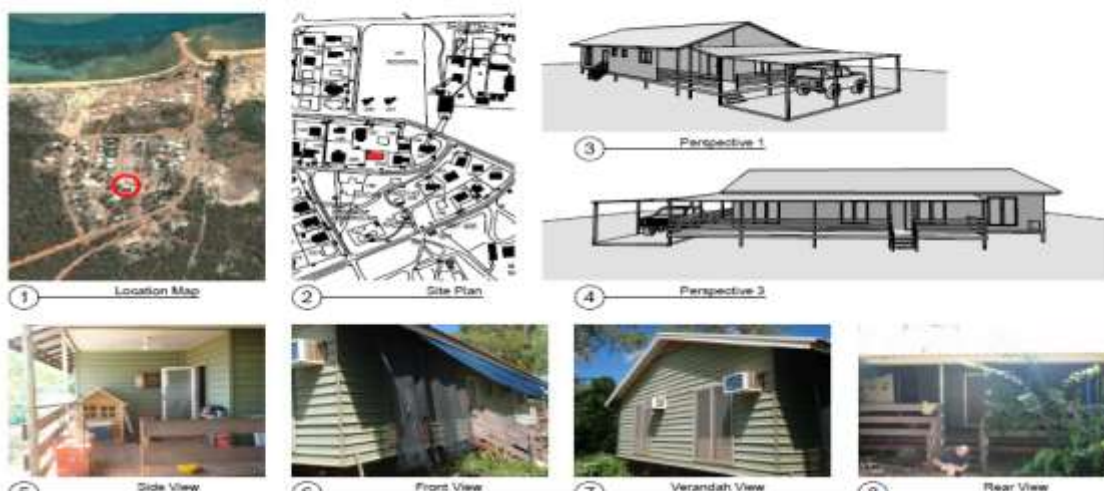
RPQ12ML2505 Umbakumba Fencing Upgrade

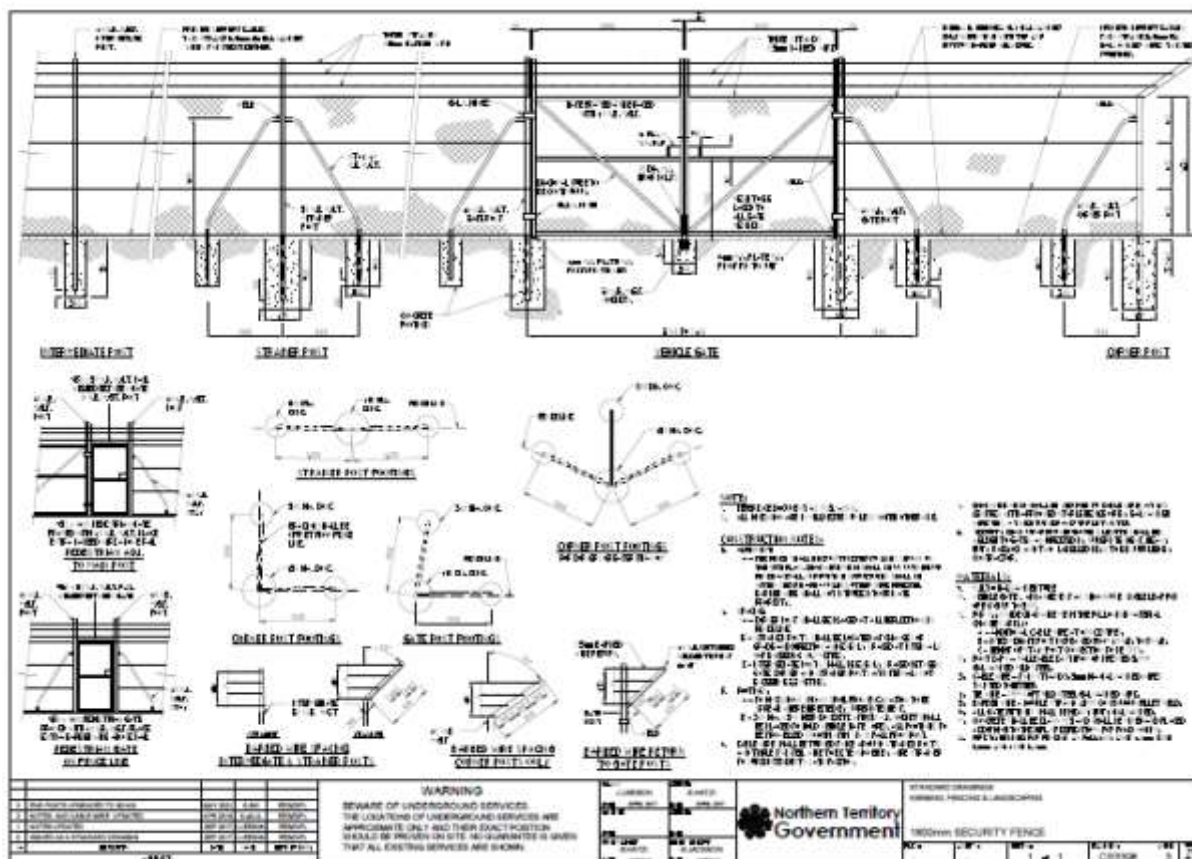
Works have been awarded to TW Fencing Pty Ltd for the removal of existing and the supply and installation of new 1800mm security fencing to 2 staff houses, Lot 201 and Lot 204.

LOT 201 - STAFF HOUSING UMBAKUMBA



LOT 204 - STAFF HOUSING UMBAKUMBA





Service Profile: 129 - Core - Waste and Environmental Services
Business Unit: Regional Waste and Environment

Service Profile: 129 - Core - Waste and Environmental Services
Business Unit: Regional Waste and Environment

4.1.5.2 Undertake and report on the removal of recycling streams within each community location.

Waste Services are always looking at improving its recycling program and options for community. The below graphic illustrates what and how much was recycled from Angurugu between 1 July 2022 and 30 June 2023. The two big successes during this financial year has been the Cash 4 Container recycling effort, and having 112 tyres diverted from the landfill for recycling.



Cash 4 Containers

The Umbakumba Council Depot processed 3,760 containers for the 2022-23 financial year, this is down on previous years. Waste Services will be working with the Municipal Team on increasing engagement in the project to improve recoveries. Overall EARC collected 452,698 containers for the 2022-23 financial year.



Implement and manage appropriate public area litter infrastructure and collection schedules within all communities.

Waste Services are in the process of organising a visit in August with Keep Australia Beautiful NT to assist in the development of community specific litter management plans, provide some education to local organisations and provide some strategies that are working in other communities.

EARC have also engaged a consulting team to canvas the local residents to identify potential issues with litter and investigate community led initiatives to improve litter management in East Arnhem Land. This project is nearly completed with the results expected in August, more details on this project are below and Cross Cultural Consultants will be delivering an update at this meeting.

The goal of the Council's litter management strategy is to have all communities looking as good as the below pictures from Ramingining. This public space is a popular walkway from the shops to the clinic and their homes yet with some simple litter bins, great work from the MS Team and community residents willing to use the bins they have some beautiful walk ways around the town.



Example of public area goals

Project Status – Ongoing 50%

4.1.14.2 Implement and conduct a quarterly community household rewards program for waste and environmental practices in each community in conjunction with the Community Development program in each community.

Planning has begun to conduct rewards programs in conjunction with the quarterly community clean-ups

Waste Services are hoping to grow the rewards programs across all nine communities as part of the Quarterly Hard Rubbish Cleanups. It is planned to continue to roll out Tidiest Yard awards, as well as prizes for Cash 4 Container Recycler of the Year in each Community, as well as other initiatives and competitions.

Project Status – Ongoing

4.1.7.2 Enter into partnerships and agreements, particularly for the transport or processing of recyclable material, to maximize the recycling opportunities for East Arnhem communities.

Currently, Council have ongoing recycling partnerships with:

- Sea Swift (Barging of materials back to Darwin).
- Envirobank (Container Deposit Scheme).
- Ecocycle (Household Batteries).
- Mobilemuster (Mobile Phones and Accessories).
- TechCollect (E-Waste).
- TyreCycle (Tyres).
- Sell & Parker (Scrap Metal and lead acid batteries) and
- Veolia (Waste Oil and other hazardous materials).

Project Status – Ongoing review and assessment

Service Profile	169 - Core - Municipal Services / Public Infrastructure
Business Unit:	Technical and Infrastructure

Training

Cert 111 Civil & Construction training – ongoing due to rescheduling earlier this year.

Upcoming Training for Municipal Services/Public Works

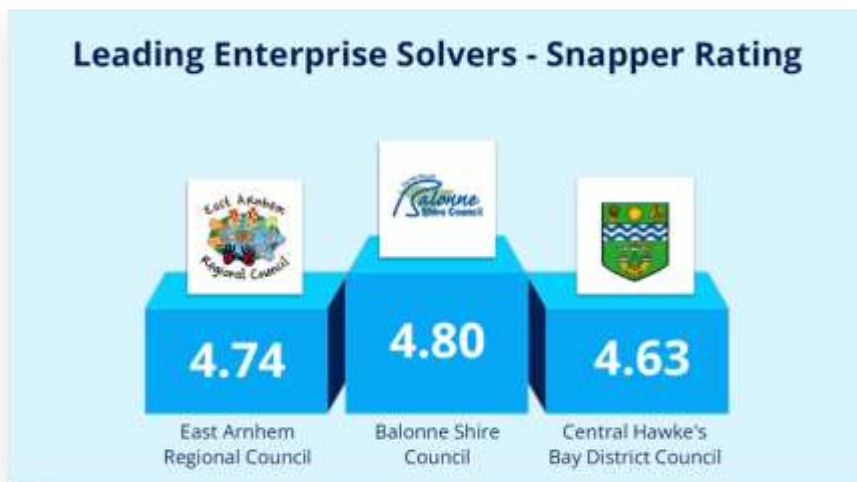
- Basic Computer skills course.
- Tractor / Slasher and attachments competency course.

- Machinery training course.
- Ride on Mower Operations.
- Car licence/MR licence.
- Chainsaw Training and Maintenance training – will incorporate brush cutters – small engines.
- Landfill process training/ Site Manager/ Management.
- Weed Spraying Course

The above courses are earmarked over the next three months and we look forward to the outcomes of the training planned for the Municipal Services Teams.

Snap Send Solve Update

Great to see **EARC as a leading Enterprise Solver across Australia/NZ** based on snapper ratings for June 2023. Well done.



Smartsheet

Municipal Services (MS) will complete the electronic form on a mobile/iPad to assist with freight notifications to all East Arnhem Communities. The form will provide evidence of delivery for staff to process invoices and ensure their goods arrive in the correct community and coordinate works when materials arrive.

Automated workflows are set up, the MS Team's simply complete the form and the notification email sends to the Nhulunbuy Regional Support office and the applicable Community group email address.

Priority Projects

As part of the 23-24 annual plan and approved budget and nominated priority projects through the LAPF in community locations, Umbakumba identified a community need and approval for pontoon jetties to be installed at the barge foreshore area on the right hand side of the Landing.

This project along with the Jetty at Miyakburra has been to Public Tender with only one response submitted within the timeframe.

Contractor	Total Price (inc GST)
Umbakumba Project	\$336,445.21

The Budget for these replacements approved in the 23-24 Annual Budget is as follows,

Umbakumba - \$250,000.00 Exclusive of GST

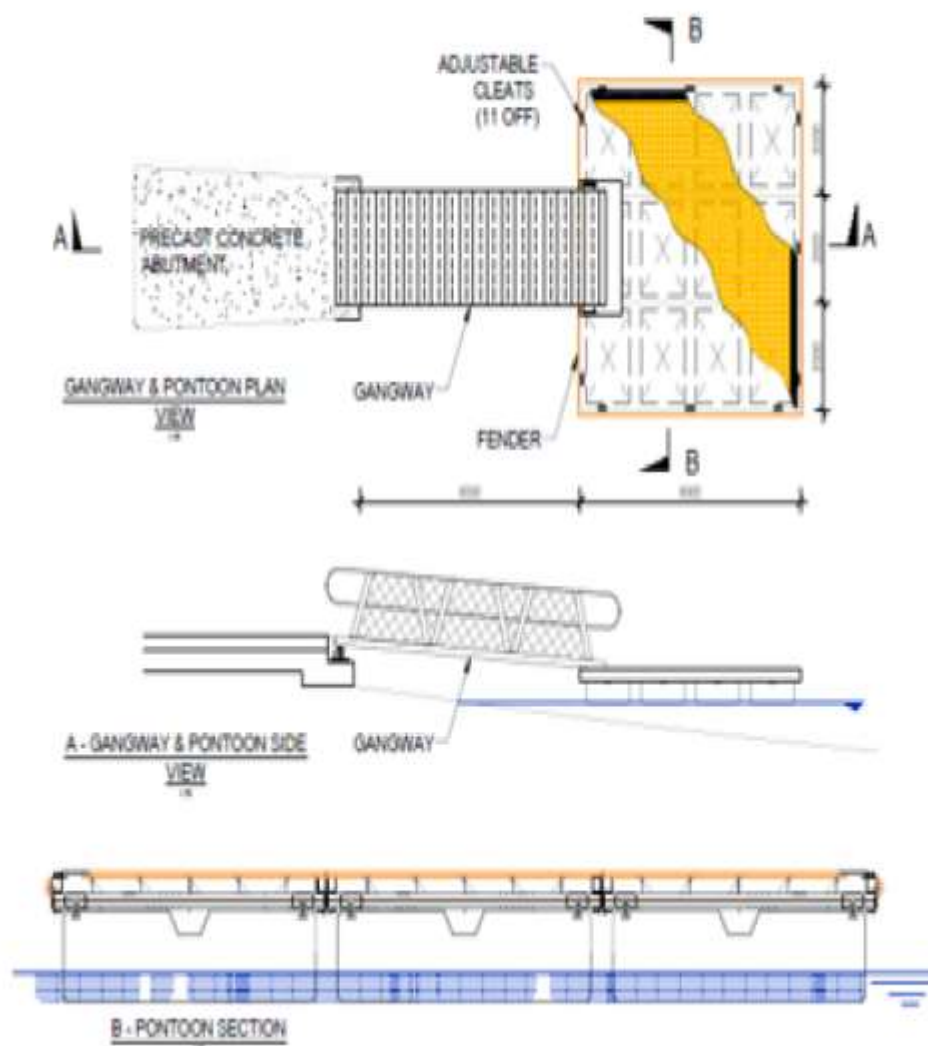
As outlined above the submitted figures are higher than the budgeted amount, but this is a specialised project and we have seen costs for works increase dramatically over the last 2 years.

Currently the balances available to Umbakumba are listed below.

	Umbakumba
Carried Forward Opening Balances LAPF	\$0.00
Community Benefit Reserve	\$165,646.06
Infrastructure Reserve	\$310,767.66
	\$476,413.73

Design concept below

Umbakumba





The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority:

- (a) Notes the Technical & Infrastructure Services report.**
- (b) Approves funding towards the Jetty / Pontoon Priority Project to match the market submission of \$336,445.21.**

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	8.3
TITLE	Youth, Sport and Recreation Community Update
REFERENCE	1767297
AUTHOR	Peter Dunkley, Regional Manager Youth Sports and Recreation

**SUMMARY**

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

BACKGROUND

The Youth, Sport and Recreation program aims to strengthen young people, helping them live happy, healthy lives. As such, we deliver a range of funded activities and programs which strengthen and support their connection to body, mind, kinship and culture.

GENERAL

The Youth, Sport and Recreation program seeks input, feedback and support from the Local Authority in an effort to continually improve what we do. Please note the following updates for Youth, Sport and Recreation in your community.

- Community staffing update.
- Current after School hour's programs.
- School holiday programs.
- Upcoming events.
- Remote Sports Program (formal and informal competition, visits from peak sporting bodies).
- Youth Diversion (Yirrkala/Gunyangara, Milingimbi, Ramingining, Gapuwiyak).
- Program success / challenges.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the Youth Sport and Recreation report.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	8.4
TITLE	Council Operations Manager / Municipal Service Supervisor
REFERENCE	1791489
AUTHOR	John Harpley, Council Operations Manager/Municipal Services Supervisor

**SUMMARY**

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and updates to members.

BACKGROUND

In line with Guideline 1: Local Authorities; it is a requirement for a report to be included on service delivery issues in the Local Authority area.

GENERAL

Some great community events through the School Holidays, and NAIDOC has seen a lot of people in our community over the last six to eight weeks. The Municipal Services Team has been kept busy getting areas prepared for these events, and helping with set up and clean up, and our Community Night Patrol Team (CNP) helping keep community members and visitors safe through all of these events.

We have been working closely with GEBIE to expose their participants to some of our less visible teams and programs, and as evidence of this engagement we have successfully recruited new team members for Youth, Sport and Recreation (YS&R). We will continue with these information sessions until such time as we have filled as many as possible of our vacant roles.

NAIDOC Week

Tuesday 4 July was Umbakumba's NAIDOC Day event. All council services came together to put on the colour run and the BBQ on the day. The weather prevented some of the other activities we had planned, however it was a great day with lots of community members getting involved and having fun. On Wednesday 5 July we put on a movie night after the Umbakumba NAIDOC Celebration Day held by GEMCO, GEBIE, & GEAT. We would like to thank everyone involved on the day.

Community Night Patrol

CNP is continuing to go from strength to strength. Our entire team spent four days in Darwin in a workshop with all other CNP teams from across the nine communities. The workshop was focused on developing leadership and communications skills. It was a great opportunity for me to watch our CNP team get involved and take pride in their community and their team, and what they have built in the last six months through dedications and hard work.

Our CNP stats show that we are reporting more regularly and more accurately, and also assisting more members of our community and performing more additional engagement actions, as example, assisting other Council programs, Cultural Events and Stakeholder activities.

Aged Care & Disability Services

Our Aged Care team is doing an amazing job under challenging circumstances. On the positive side it appears we have managed to recruit a male Support Worker, and we are looking to recruit for another two roles. Our Coordinator will update on the specifics.

Presently the Aged Care program services 20 clients as follows: 11 Home Care Package (HCP), three HCP (Pending), five Commonwealth Home Support Package and nil Disability clients.

Children & Library Services

Challenges:

It is with some sadness we advise that our Child Care coordinator Emily is moving on. We are recruiting to fill this role ASAP and the team is being supported to ensure ongoing service delivery.

There is still no Families as First Teachers (FaFT) or Preschool teacher; we are hoping this role will be filled come the start of the new school term. School aged children who are family members of staff in the shared premises have been attending the centre. A meeting will be happening with all staff from FaFT and Child Care to come up with a resolution.

Successes:

The centre has remained open consistently, with the only exceptions being due to periods of "sorry business". Just this past month, a new child was welcomed into our Child Care program.

Currently, there are 12 children enrolled in our program. Of these, seven are regular attendees, while the remaining five join us fewer than two times a week. We are also pleased to report the continuation of our collaborations with Learning on Country, 54 Reasons, and Umbakumba School. We have initiated an interactive activity involving our Aged Care clients. This allows our elder clients to visit the centre, interact with the children, share stories, and take joy in observing their play and learning experiences.

We have welcomed new members to our team recently, which promises to strengthen our service delivery capabilities.

Additionally, we are actively seeking a new Library Officer to ensure steady service and expand access to the library for both community members and stakeholders.

Municipal Services

The remediation works at the Dump have been completed, facilitating easier access and identification of the waste separation areas. We have successfully completed the second round of our weed spraying and prevention measures, alongside the maintenance of our fire breaks. A street sweeper arrived on 13 July, and we have gradually been cleaning up our community, ensuring all roads and paths are neat and tidy.

Necessary adjustments have been made to the Municipal Services (MS) team and we are in the process of implementing these changes. A special thanks goes out to the original team members who began this journey with us last year. Their efforts in building this team and implementing our processes have been integral. They have laid the foundation that allows us to move forward. Despite these changes, we assure that our service delivery will remain unaffected.

In the next two to three months, we plan to initiate another Cash for Containers campaign. Additionally, we will begin preparations to ready our community for the upcoming wet and cyclone seasons.

Youth Sport & Recreation

The last couple of months has seen the YSR program recording low attendance. This has been in no small part due to our staffing challenges and a number of cultural events. Despite this, our movie nights still draw a crowd and it is always good to see the CNP team assist with getting people to and from these movie nights safely.

The lower attendance has also allowed us to complete some much needed upgrades and maintenance in the Recreation Hall. For example, the new kitchen in the Recreation Hall is a much needed addition. We will now look to give the inside and outside a paint in the near future.

The school holiday program has had mixed success. We ultimately believe this is down to our restricted program due to staff, we are looking forward to new team getting up to speed and driving this program in a direction that suits Umbakumba.

On Monday 26 June we took five girls from Umbakumba to play in the U15 Girls AFLX competition in Ramasing. With no local staff and Angurugu YSR pulling out, one of our local parents came with the girls, and that support was greatly appreciated. The girls were slow to start at first, however with each game the girls played better and everyone on the team scored a goal. It was an awesome opportunity for our local girls and we hope to continue with these type of trips in the future.

Three vacancies opened up in our YSR team since late May. In mid-June, we conducted an information session in collaboration with GEBIE, which led to the successful hiring of two applicants. By the time this report is made public, these individuals will have already joined our team. However, one role remains open, and we are working diligently with GEBIE to find the right candidate for the position.

The 4-wheel drive selector on the vehicle used for Youth Sport and Recreation activities is currently non-functional. This has restricted our ability to organise on country trips and camping activities. We are waiting on the necessary parts for repair.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the Council Operations Report.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

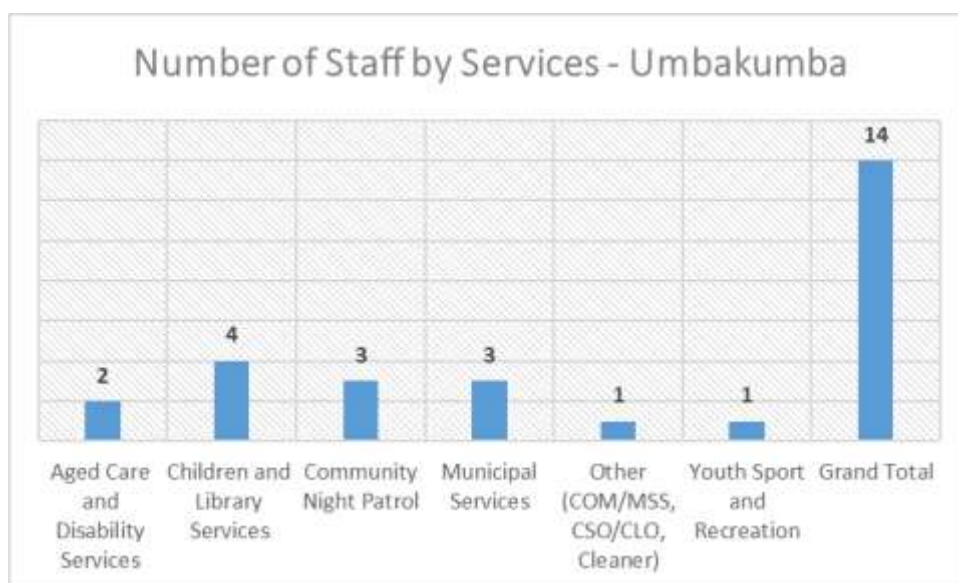
ITEM NUMBER 8.5
TITLE Corporate Services Report
REFERENCE 1792417
AUTHOR Michael Freeman, Corporate Services Manager

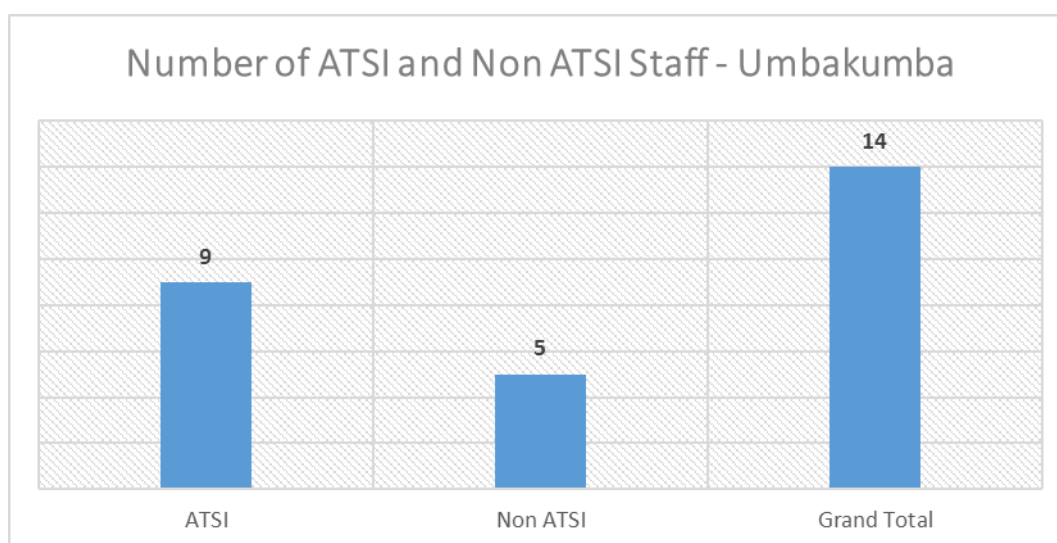
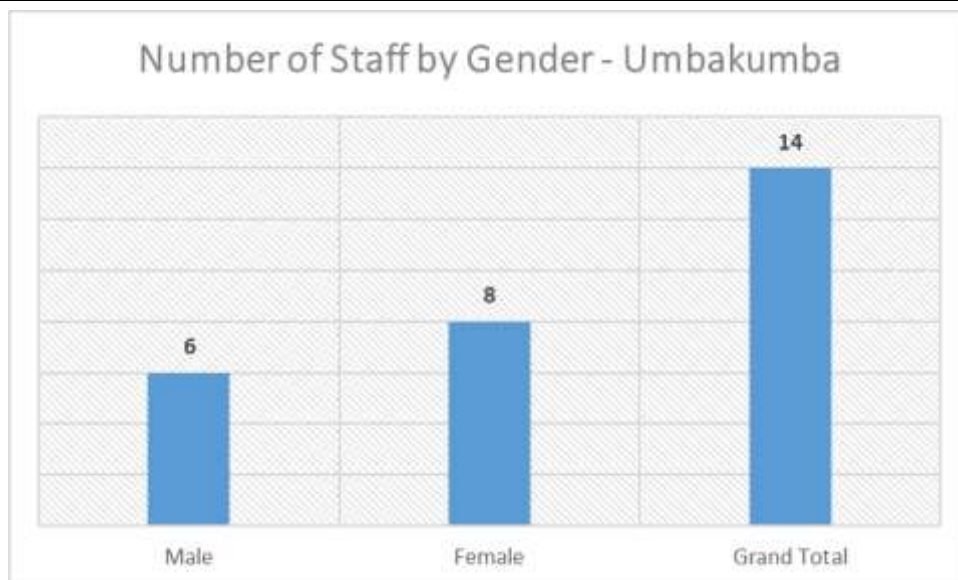
**SUMMARY:**

This report presents the financials plus employment statistics as of 30 June 2023 within the Local Authority area.

BACKGROUND

Local Authorities need to consider the Finance Report carefully as it details the current actual figures against the budget for the Local Authority area. Also the report details the number of staff against the different service areas.

GENERALEmployee Statistics:



Vacancies as of 30 June 2023:

Position	Level
Aged Care & Disability Services Support Worker	Level 1
Community Liaison Officer / Customer Service Officer	level 1
Community Library Officer	Level 1
Community Library Officer	Level 1
Youth Sport & Recreation Worker	Level 1

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority receives the Financial and Employment information as of 30 June 2023.

ATTACHMENTS:

1 [INCOME AND EXPENSE STATEMENT - Umbakumba](#)

EACH REPORTING LOCATION INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Umbakumba		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	1,127,168	1,216,501	(89,333)
User Charges and Fees	226,886	178,432	48,453
Rates and Annual Charges	543,790	543,791	(1)
Interest Income	-	-	-
Other Operating Revenues	25,199	3,487	21,712
Council Internal Allocations	1,960	1,960	-
Untied Revenue Allocation	678,930	678,930	-
TOTAL OPERATING REVENUES	2,603,933	2,623,101	(19,168)
OPERATING EXPENSES			
Employee Expenses	901,229	980,120	(78,891)
Materials and Contracts	645,710	1,235,819	(590,109)
Elected Member Allowances	-	-	-
Elected Member Expenses	-	-	-
Council Committee & LA Allowances	813	9,774	(8,961)
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	554,230	569,324	(15,094)
Council Internal Allocations	806,236	801,621	4,615
TOTAL OPERATING EXPENSES	2,908,218	3,596,659	(688,440)
OPERATING SURPLUS / (DEFICIT)	(304,285)	(973,557)	669,272
Capital Grants Income	-	-	-
SURPLUS / (DEFICIT)	(304,285)	(973,557)	669,272
Remove Non-Cash Item			
Add Back Depreciation Expense	-	-	-
Less Additional Outflows			
Capital Expenses	-	(538,785)	538,785
Carried Forward Revenue for FY2024	-	(96,136)	96,136
Transfer to Reserves	-	(81,061)	81,061
TOTAL ADDITIONAL OUTFLOWS	-	(715,983)	715,983
NET SURPLUS / (DEFICIT)	(304,285)	(1,689,540)	1,385,255
Add Additional Inflows			
Carried Forward Grants Revenue	412,192	411,662	530
Transfer from General Equity	-	-	-
Transfer from Reserves	-	1,243,053	(1,243,053)
TOTAL ADDITIONAL INFLOWS	412,192	1,654,714	(1,242,523)
NET OPERATING POSITION	107,906	(34,826)	142,732
			0